

HOW TO PAY VIA



GCash

**STEP 1: Open your GCASH app and go to
BILLS**

STEP 2: In Categories, go to SCHOOLS

STEP 3: Search for “UP Diliman” and select it

STEP 4: In the TRANSACTION TYPE, select your transaction;

- 1. Tuition fee – Form 5**
- 2. Law Aptitude Exam**
- 3. True Copy of Grades/Cert.**
- 4. Application Fee**
- 5. Grad Fee/ Clearance**
- 6. Facilities Rental**
- 7. Staff Housing-Rental/Garbage/SBU**
- 8. Student Housing-Board**
- 9. Student Loan**
- 10. UPIS Fees**
- 11. Use of Grounds / Posting of Announcements**
- 12. UP Vehicle Sticker**

STEP 5: Enter the REFERENCE NUMBER.

Use the PAYMENT SLIP NUMBER (CRS) or BILL/SOA Number from BULSA as REFERENCE CODE.

SAMPLE OF PAYMENT SLIP generated in the
 “Settlement of Outstanding Transactions” module
 in your CRS account.

UNIVERSITY OF THE PHILIPPINES

PAYMENT SLIP




Payor:

Student No:

Reference No: 23000078

Transaction Type	Details	Amount
1st Sem 22-23	6.0u	13,493.50
Form 5		
Total Amount:		13,493.50

SAMPLE OF BILL/SOA generated from BULSA Billing
 Module.



UNIVERSITY OF THE PHILIPPINES

OFFICE OF THE UNIVERSITY REGISTRAR - REGISTRATION AND CLEARANCE SECTION

BILL FOR PAYMENT/SOA

Date: 2023-08-23

Payment Platform: GCash

Reference Number: 2023086585
(Please indicate reference number in GCASH/Link.Biz Payment.)

Payor:

Purpose: None
 (Payment Description)

Coverage Period	Transaction Type and Account	Description	Amount
From N/A To N/A	Type:UNIVERSITY CLEARANCE FEE ; Account: 9774711-499-439 (TF) -- OUR	None	50.00

TOTAL AMOUNT TO PAY:

PhP 50.00

Prepared By: